

School Health Advisory Council (SHAC)

Meeting Minutes

Date: December 10, 2025

Time: 1605

Location: RISD School Library

1. Call to Order

The meeting was called to order by **Tracy Rister** at **1608**.

2. Attendance

Members Present:

- Nevaeh Frazier, Student Rep
- Chloe Boyd, Student Rep
- Savana Shimp, Student Rep
- Shandra Kittley, Dietary Manager
- Kaitlyn Saffel, Student ReMep
- Courtney Kittley, Counselor
- Lauryn Smith, Parent Rep
- Shelby Saffel, Elem. Teacher
- Kourtney Smith, Parent Rep and SHAC Co-Chair
- Emily Dudensing, Parent Rep
- Tracy Rister, School Nurse and SHAC Coordinator
- Destini Rodriguez, Elem P.E. Teacher
- Lisa Saffel, Parent Rep
- Joni Manske, FCS/Health Teacher
- Debbie Williams, Admin
- Wendy Taylor, Elem Para
- Leslie Kupatt, SHAC Coordinator

Members Absent:

- Paul Harris, Admin
- Norma Rios, School Nutrition and Wellness Program
- Keli Brown, Haskell Co. Ext. Agent and Community Rep.
- Joshua Reese, Elem 5th grade P.E. teacher
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Guests:

A quorum was / X

was not established.

3. Approval of Previous Minutes

- Action: Previous meeting minutes were reviewed.
- Motion to approve by **Emily Dudensing**.
- Seconded by **Destini Rodriguez**.
- Vote: **Approved (passed with yays)**

4. Reports / Presentations

- Action: Reports were presented as outlined in the agenda.
 - HB 3908-2023 Tuckers Law
 - SB 9 sensitive topics of abuse and violence
 - School Safety Drills
 - Stop the Bleed
- Discussion focused on key updates, data highlights, and program status.
- No formal action was taken.

5. Old Business

- Action: Ongoing items from prior meetings were reviewed.
- Updates were provided on progress and next steps.
- No motions were made.

6. New Business

7. Public Comment (if applicable)

- Action: Opportunity for public comment was provided.
- No formal action was taken.

8. Announcements

- Action: Upcoming meetings, deadlines, and events were announced.
- Next Scheduled SHAC meeting will be February 4, 2026

9. Adjournment

- Action: Motion to adjourn by _Tracy Rister_____.
- Seconded by D Williams_____.
- Meeting adjourned at _1645_____.

Minutes Prepared By: _Kourtney Smith _____

Date Submitted: _12/10/2025 _____